

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP (ARS)

Revision 1-26-2021

SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

PROPOSED AGENDA ITEM TITLE: Contract Services with Sequoia Consulting in Application and Administration of CDBG Grant for Food Share Program

AGENDA DATE: May 11, 2022 **DEPARTMENT:** Board of Commissioners/Economic Development **TIME NEEDED:** 15min.

COMPLIANCE WITH CURRY COUNTY STRATEGIC PLAN

(Check all that apply)

1. Financial Stability 2. Economic Development 3. Quality of Life
4. Public Trust 5. Infrastructure

RECOMMENDED AGENDA CATEGORY ACTION ITEM

If this is a Presentation, who is doing the Presentation?

CONTACT PERSON: Commissioner Boice **TODAY'S DATE** May 6, 2022

BRIEF BACKGROUND: A CDBG grant serving impact assistance of COVID, is open to application through Business Oregon. Wild Rivers Community Foundation has granted Curry County \$5,000 to cover fees that would accrue as Sequoia Consulting applies for the grant, supporting the Food Share Program, in partnership with ORCCA, Brookings-Harbor Community Helpers and SCREL.

FILES ATTACHED:

- (1) CDBG Notice of Funding Availability
- (2) ORCCA Food Share Program needs
- (3) WRCF Grant Approval
- (4) Sequoia Consulting overview
- (5) Sequoia Consulting contract

INSTRUCTIONS ONCE SIGNED:

- No Additional Activity Required OR
 File with County Clerk Name:
 Send Printed Copy to: Address:
 Email a Digital Copy to: City/State/Zip:
 Other Phone:

Note: Most signed documents are filed/recorded with the Clerk per standard process.

Notice of Funding Availability (NOFA)

Notice of Funding Availability (NOFA) for Community Development Block Grant (CDBG) Coronavirus Aid, Relief, and Economic Security (CARES) Act Funds (CDBG-CV)

Business Oregon is pleased to announce a Notice of Funding Availability (NOFA) for 2021 Community Development Block Grant CARES Act (CDBG-CV) funding for pandemic related assistance grants. Business Oregon is seeking applications from cities and counties to administer a pandemic related assistance grant program. The focus of this funding is to prevent, prepare for, and respond to the impacts of the COVID-19 pandemic.

The CDBG –CV funding is in response to the economic impact of the pandemic by providing various forms of assistance to low and moderate income households impacted by COVID-19

In response to the economic impact of the COVID-19 pandemic, the Community Development Block Grant (CDBG) program has been highlighted as a vehicle for providing financial relief to states and communities. This insight considers the significant role of the flexibility of the CDBG program as an economic development countermeasure to the COVID-19 outbreak.

This NOFA outlines the modified structure of the CDBG grant program that is being proposed to accommodate COVID-19 related response. These changes are all within Business Oregon's authority to make, with no statutory or other modifications needed.

Funds Available: This NOFA is to cover \$11,800,000 from the CDBG-CV, however only \$7,400,000 is available to entitlement and tribal communities.

These guidelines apply to all CDBG activities to address impacts of the COVID-19 crisis funded by the CARES Act. Those activities consist of:

- Emergency Small Business and Micro-Enterprise Assistance Grant
- COVID-19 Impact Assistance
- Housing Related Assistance

Application: Applications must be submitted through the Business Oregon online system. Details on both funds and information about applying can be found on CDBG Cares webpage.

Eligible Applicants: entitlement and non-entitlement Cities and Counties

Due Date: May 31, 2022 or until all funds are exhausted, whichever occurs first.

Interested applicants must meet the requirements set forth in Chapter 15 and 16 of the [2021 Method of Distribution](#), Chapter 16 and furthered clarified within the [Application Guide](#). All applications must be submitted using the instructions in the [Application Guide](#).

Questions: For questions regarding the program or community eligibility please contact your local [Regional Development Officer](#).

FW: Food Bank Funding

Brooke Matthews <bmatthews@orcca.us>

Thu 4/21/2022 7:50 AM

To: Rachael Maddock-Hughes <rachael@sequoiaconsulting.org>

Hi Rachael,

Below is a list of non-construction items that our Food Share Director would like.

Thank you,

Brooke Matthews (she, her)

Executive Specialist

Oregon Coast Community Action

1855 Thomas Ave

Coos Bay, OR 97420

(541) 435-7746

From: Laura Hunter <lhunter@orcca.us>

Sent: Wednesday, April 20, 2022 6:44 PM

To: Brooke Matthews <bmatthews@orcca.us>

Subject: RE: Food Bank Funding

OK, so things that don't need construction....

- Cold Storage Sprinter Van 80k
- 2 electric pallet jack for trucks 10k
- 2 manual pallet jacks 1k
- Electric dock leveler est. 5k
- Dock Leveler and installation 6k
- New computers for all users 8k
- Barcoding System 6 to 10k
- Whatever is remaining to help cover the remaining funds for the new truck

Laura Hunter

Essential Services Director

Oregon Coast Community Action

225 LaClair St, Coos Bay OR. 97420 (SCFS Warehouse)

1855 Thomas Ave, Coos Bay, OR. 97420 (Mailing)

(Cell) 541-217-3480

Links: Web: www.orcca.us

[Volunteer](#) * [Donate](#) * [Facebook](#)

Connect your [Amazon Smile](#) and [Fred Meyer Community Rewards](#) accounts to ORCCA and we'll earn a donation for each purchase.

Enlaces: Web: www.orcca.us

[Voluntario](#) * [Donar](#) * [Facebook](#)

Conecte sus cuentas de [Amazon Smile](#) y [Fred Meyer Community Rewards](#) a ORCCA y obtendremos una donacion por cada compra.

From: Brooke Matthews <bmatthews@orcca.us>
Sent: Wednesday, April 20, 2022 5:03 PM
To: Laura Hunter <lhunter@orcca.us>
Subject: FW: Food Bank Funding

From: Rachael Maddock-Hughes <rachael@sequoiaconsulting.org>
Sent: Wednesday, April 20, 2022 4:56 PM
To: Brooke Matthews <bmatthews@orcca.us>
Subject: Re: Food Bank Funding

CAUTION: This email originated from outside of ORCCA. Do not click links or open attachments unless you validate the sender and know the content is safe. Please forward this email to IT@ORCCA.US if you believe this email is suspicious.

Hi Brooke,

Thanks. A few clarifying questions:

1. Are either of these items going to need construction work? If so, she needs to select something that won't require construction--there is not enough time to address a construction project.
2. Are these items for the main Food Share warehouse?

Thanks!
Rachael



sequoia

Rachael Maddock-Hughes
503-810-4985
Principal and Founder
Sequoia Consulting
www.sequoiaconsulting.org

From: Brooke Matthews <bmatthews@orcca.us>
Sent: Tuesday, April 19, 2022 12:02 PM
To: Rachael Maddock-Hughes <rachael@sequoiaconsulting.org>
Subject: RE: Food Bank Funding

Hi Rachael,

I received a response from the SCFS Director.

"Funds would be used to convert the open air dry dock into a cold dock as well as expand freezer/cooler capacity by adding an additional walk in cooler/freezer on the backside of the docking area. Rough estimates suggest an expansion of 9000 square foot"

This is what she would like the funds to go towards.

Thank you,

Brooke Matthews (she, her)

Executive Specialist
Oregon Coast Community Action
1855 Thomas Ave
Coos Bay, OR 97420
(541) 435-7746

From: Rachael Maddock-Hughes <rachael@sequoiaconsulting.org>
Sent: Wednesday, April 13, 2022 12:15 PM
To: Brooke Matthews <bmatthews@orcca.us>
Subject: Re: Food Bank Funding

CAUTION: This email originated from outside of ORCCA. Do not click links or open attachments unless you validate the sender and know the content is safe. Please forward this email to IT@ORCCA.US if you believe this email is suspicious.

Hi Brooke,

Good news! It sounds like Wilddrivers Foundation is going to pay for the application fee and Curry County will be the lead applicant. We won't have confirmation from the foundation for a couple of weeks, but I am going to start the process in good faith, as we have a tight timeline--we need to submit the application in the next 4 weeks.

What I need from your team is a list of items that the food share would like to purchase with this funding--\$225k. This can be cold/wet storage/trucks/vans/pallet jacks/tables etc. Any sort of 1 time purchase that will assist them in carrying out their mission. It could even be a mobile food pantry. Would you be able to get me a general idea by Friday? Wilddrivers needs to have an outline of what the application fee is helping to secure.

Please call me with any questions this week. I'm 3hrs behind you right now, but will be back on pacific time starting Tuesday of next week.

Kind regards,
Rachael



Rachael Maddock-Hughes
503-810-4985
Principal and Founder
Sequoia Consulting
www.sequoiaconsulting.org

From: Brooke Matthews <bmatthews@orcca.us>
Sent: Tuesday, April 5, 2022 1:41 PM
To: Rachael Maddock-Hughes <rachael@sequoiaconsulting.org>
Subject: Food Bank Funding

Good afternoon Ms. Maddock-Hughes,

Oregon Coast Community Action received your email from Commissioner Boice. We are the backbone organization for South Coast Food Share, and as such, handle all grants and fundraising. We were wondering what grant application you are referring to? We have numerous grant applications in process at the moment and are wondering if this is already being addressed. With every dollar, South Coast Food Share can purchase 7 pounds of food for hungry families, so I am sure that you can understand that a \$2,500 consulting fee – which is 17,500 pounds of food for hungry children, families and individuals – is just not something that we are prepared to spend on an application fee that we can complete internally. We need to make sure that we are being responsible stewards for the most vulnerable in our community. That being said, we would greatly appreciate any leads you have on funding applications.

I look forward to speaking with you.

Thank you,

Brooke Matthews (she, her)
Executive Specialist
Oregon Coast Community Action
1855 Thomas Ave
Coos Bay, OR 97420
(541) 435-7746

From: Rachael Maddock-Hughes <rachael@sequoiaconsulting.org>
Sent: Sunday, April 3, 2022 7:48 PM
To: Court Boice <boicec@co.curry.or.us>
Subject: Food Bank Funding

Hi Commissioner Boice,

It's been a while! I wanted to reach out to see if your local food bank--South Coast Food Share--needs \$250k for stuff and things (dry/wet storage, warehouse machinery, vans/trucks)? I've been working with Business Oregon to try and get the remaining emergency COVID-19 funding out to rural communities in Oregon. I've already helped Benton County secure \$250k and I'm currently working with the City of Talent and Umatilla County on this grant. The application is due no later than May 31st. The only cost to the food bank is my application fee (\$2500). The rest of the grant admin comes out of the award budget.

I don't have any contacts at the food bank, so was hoping you could pass this on! Hope you are well.

Kind regards,
Rachael



sequoia

Rachael Maddock-Hughes
503-810-4985
Principal and Founder
Sequoia Consulting
www.sequoiaconsulting.org

HAF+WRCF approves \$5000 grant to Curry County for CDBG COVID application

Rachel Montgomery <RachelM@hafoundation.org>

Tue 5/3/2022 10:12 AM

To: Court Boice <boicec@co.curry.or.us>; Rachael Maddock-Hughes <rachael@sequoiaconsulting.org>

Cc: Michelle Carrillo <mcarrillo@wildriverscf.org>

Good morning Commissioner Boice and Rachael,

I am happy to share that Humboldt Area Foundation and Wild Rivers Community Foundation approved a \$5,000 grant to Curry County from our COVID 19 Regional Response Fund to cover the application fees for Covid Community Development Block Grant funding for SCREL Hub and South Coast Food Share.

As I understand from our conversation last month, the matter needs to be brought to the Board of Commissioners for review and approval, and minutes approved by May 15 in order to meet the May 31 application deadline, and that the fees are due after the applications are submitted. Please confirm that is correct, and to whose attention the grant check should be addressed.

We appreciate the opportunity to support greater economic and direct service development for the communities of Curry County. Please let me know if I can assist with anything.

Sincerely,

Rachel

Rachel Montgomery

Program Officer for Community Solutions

She/They

Humboldt Area & Wild Rivers Community Foundation

363 Indianola Road, Bayside CA 95524

Working on the unceded ancestral territory of the Wiyot



T | 707.267.9918

F | 707.442.9072

W | hafoundation.org

The Humboldt Area Foundation and Wild Rivers Community Foundation staff are working remotely for the foreseeable future, to limit the spread of the COVID-19 virus. We are also adjusting our focus to support the wellbeing of our communities in this time of pandemic. Our staff will not be taking any in-person meetings and will ask all of our partners to respect our social distancing protocols. We value you and want to protect all of our health.



sequoia

ABOUT SEQUOIA CONSULTING

Sequoia Consulting is a small, woman-owned business that provides rural communities (both jurisdictions, special districts and non-profits) with resource development and new initiative support. Rachael Maddock-Hughes, Principal and Founder, and Sherry DeLeon, Senior Consultant, have over 40 years of combined development and senior leadership experience. They have worked in rural communities across the U.S. and globally. In the last 18 months, Sequoia Consulting has secured nearly \$12M in funding for clients, ranging from funding for emergency COVID-19 programs (childcare, housing, small business support, LatinX programming), to community visual arts initiatives, broadband, long-term homelessness housing, economic development and more. For more information, visit www.sequoiaconsulting.org.

Rachael Maddock-Hughes—Founder and Principal

Rachael Maddock-Hughes has 20 years of professional experience in the nonprofit, government and social enterprise sectors, with nearly a decade in senior leadership roles. She began her career as a humanitarian aid worker and has since worked for local nonprofits and government in the Pacific Northwest. Rachael has led numerous, successful multi-stakeholder partnerships, for communities around the globe and helped respond to emergencies from COVID-19 to conflict in Afghanistan. She is an experienced facilitator, fundraiser, partnership, and program development expert, with a background in impact design.

Sherry DeLeon—Senior Consultant

Sherry DeLeon has more than 20 years of experience working in the nonprofit and education sectors. She began her career with the American Red Cross and has since worked for both large national nonprofits and small grassroots organizations, both in the United States and globally, as an Executive Director and lead for Development and Advancement activities. She has secured funding from federal foundations including NSF, Department of Education, Economic Development Agency, USDA, and Department of Labor. She also serves as an adjunct faculty member at North Carolina State University in the Leadership in the Public Sector Program for the past 12 years.

Over the course of their careers, Rachael and Sherry have raised more than \$55 million dollars through state and federal agencies, foundations, major donors, bequests, and corporations.



CONTRACT FOR SERVICES

Effective Date: January 31, 2022

- I. This is an agreement between _____ (Client) and Sequoia Consulting (Contractor).
- II. *Scope of Services:* Contractor agrees to provide the following services for Client:
 1. **Provide resource development (fundraising) and/or new initiative support (coalition building, facilitation, program development and launch). A work order will be attached to this contract for each separate project with a specific scope of work.**
- III. *Compensation-Community Development Block Grant Programs. This is a program through Business Oregon and has a special fee structure, as outlined below. Additional required federal contract language is included in Appendix A.*
 1. A flat \$2,500 application fee for non-construction projects will be charged, to be paid by Client (not reimbursable via CDBG grant) at time of submission of full CDBG application (not pre-application).
 2. Client agrees to contract with contractor for both application and administration of grant if awarded.
 3. Client acknowledges that CDBG grants are reimbursement-based.
 4. Once Client awarded CDBG contract, a 10% administration fee of total grant award will be charged. Administration of the award includes:
 - a. Liaising with Business Oregon
 - b. Reporting
 - c. Reimbursement Requests
 - d. Clearly communicating project milestones to all stakeholders
 - e. Working with Client's internal staff as required
 5. Client will be billed as followed:
 - a. 50% of administration fee upon completion of first draw requirements (see attached Frist and Last Draw Requirements document).
 - b. 50% of administration fee upon grant closing with submission of all required documentation to Business Oregon (see attached Frist and Last Draw Requirements document).
 6. Client acknowledges that travel costs related to CDBG grants are not reimbursable via CDBG and that Client must use funds from non-CDBG sources to cover these costs.

Payments must be made within two weeks of invoice. Payments not made within this time period will incur a 5% fee.

IV. *Compensation-Non-Community Development Block Grant Programs:*

1. \$150/hr (non-federal grant application rate);
2. \$175/hr (federal grant application rate).
3. \$200/hr (project management)
4. *Special projects—other projects that do not fit within the above framework will be discussed with client and may be an hourly or fixed fee depending on agreement between Client and Contractor.

V. *Termination:* This contract can be terminated by either party with 30 days' notice.

VI. *Travel:* Any costs incurred for travel required for the work in section II above will be fully compensated to Contractor by Client. Contractor will ensure that travel costs, such as hotel, flights, and food, transportation, etc. are reasonable and fair. Contractor will not bill Client for mileage but will bill for travel time at \$50/hr. Contractor will submit an invoice with receipts within 14 days of end of travel. Client must submit payment for travel costs within 14 days of invoicing.

VII. *Independent Contractor:* Contractor acknowledges that services rendered under this agreement shall be performed as an independent contractor. Contractor is responsible for the payment of all federal, state and local income taxes related to fees for service. A 1099 form will be provided by Client to Contractor for tax related purposes.

VIII. *Insurance:* Contractor certifies that all person working under Contractor will carry Liability Insurance commensurate with Client's requirements.

IX. *Guarantees:* Contractor shall perform all duties requested and agreed to by both parties and shall submit work in good faith. If work includes grant proposals, Contractor does not imply or promise any guarantee that grant proposals will be funded. Payment is due even if Client does not submit proposal or receive a grant.

X. This contract may be renegotiated by written notice with 14 days at the request of either party.

Contractor:

Client:

Signature:

Signature:

APPENDIX A: Required Federal Contract Language for Community Development Block Grants

<p>Required Federal Contract Clauses Use for Non-Construction Contracts Where the Grant Award Does Not Exceed \$100,000</p>

1. *Source of Funds*

“Work under this contract will be funded [in part / in its entirety] with federal grant funds from the Oregon Community Development Block Grant program.”

2. *Conflict of Interest*

No employee, agent, consultant, officer, elected official or appointed official of the city or county grant recipient or any of its sub-recipients (sub-grantees) receiving CDBG funds who exercise or have exercised any functions or responsibilities with respect to CDBG activities who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from the activity or have an interest or benefit from the activity or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds there under, either for themselves or those with whom that have family or business ties, during their tenure or for one year thereafter, in accordance with 24 CFR Part 570.489(h).

3. *Minority, Women and Emerging Small Business (Instruction: Include if contract is \$10,000 or more)* Before the final payment to Contractor is made, Contractor shall submit the attached “Minority, Women and Emerging Small Business Activity Report”.

Activity Report
Minority Women and Emerging Small Business

The **report** on the following page is to be completed by grantees, developers, sponsors, builders, agencies, and/or project owners for reporting contract and subcontract activities of \$10,000 or more under the following programs: Community Development Block Grants (entitlement and small cities); Urban Development Action Grants; Housing Development Grants; Multi-family Insured and Noninsured; Public and Indian Housing Authorities; and contracts entered into by recipients of CDBG rehabilitation assistance.

Contracts / subcontracts of less than \$10,000 need be reported only if such contracts represent a significant portion of your total contracting activity. Include only contracts executed during this reporting period.

This form has been modified to capture Section 3 contract data in columns 7g and 7i. Section 3 requires that the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs shall, to the greatest extent feasible, be directed toward low- and very low-income persons, particularly those who are recipients of government assistance for housing. Recipients using this form to report Section 3 contract data must also use Part I of form HUD 60002 to report employment and training opportunities data. Form HUD 2516 is to be completed for public and Indian housing and most community development programs. Form HUD 60002 is to be completed by all other HUD programs including State administered community development programs covered under Section 3.

A Section 3 contractor / subcontractor is a business concern that provides economic opportunities to low- and very low-income residents of the metropolitan area (or non-metropolitan county), including a business concern that is 51 percent or more owned by low- or very low-income residents; employs a substantial number of low- or very low-income residents; or provides subcontracting or business development opportunities to businesses owned by low- or very low-income residents. Low- and very low-income residents include participants in Youthbuild programs established under Subtitle D of Title IV of the Cranston-Gonzalez National Affordable Housing Act.

The terms “low-income persons” and “very low-income persons” have the same meanings given the terms in section 3(b)(2) of the United States Housing Act of 1937. Low-income persons mean families (including single persons) whose incomes do not exceed 80 per centum of the median income for the area, as determined by the Secretary, with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 80 per centum of the median for the area on the basis of the Secretary’s findings that such variations are necessary because of prevailing levels of construction costs or unusually high or low-income families. Very low-income persons means low-income families (including single persons) whose incomes do not exceed 50 per centum of the median family income for the area, as determined by the Secretary with adjustments for smaller and larger families, except that the Secretary may establish income ceilings higher or lower than 50 per centum of the median for the area on the basis of the Secretary’s findings that such variations are necessary because of unusually high or low family incomes.

1. Grantee: Enter the name of the unit of government submitting this report.

3. Contact Person: Enter name and phone of person responsible for maintaining and submitting contract / subcontract data.

7a. Grant Number: Enter the HUD Community Development Block Grant Identification Number (with dashes). For example: B-32-MC-25-0034. For Entitlement Programs and Small City multi-year comprehensive programs, enter the latest approved grant number.

7b. Amount of Contract / Subcontract: Enter the dollar amount rounded to the nearest dollar. If subcontractor ID number was provided in 7f, the dollar figure would be for the subcontract only and not for the prime contract.

7c. Type of Trade: Enter the numeric codes (see table below) which best indicates the contractor's / subcontractor's service. If subcontractor ID number was provided in 7f, the type of trade code would be for the subcontractor only and not for the prime contractor. The "other" category includes supply, professional services and all other activities except construction and education / training activities.

7d. Business Racial / Ethnic Code: Enter the numeric code (see table below) which indicates the racial / ethnic character of the owner(s) and controller(s) of 51% of the business. When 51% or more is not owned and controlled by any single racial / ethnic category, enter the code that seems most appropriate. If the subcontractor ID number was provided, the code would apply to the subcontractor and not to the prime contractor.

7e. Woman Owned Business: Enter Yes or No.

7f. Contractor Identification (ID) Number: Enter the Employer (IRS) Number of the Prime Contractor as the unique identifier for prime recipient of HUD funds. Note that the Employer (IRS) Number must be provided for each contract / subcontract awarded.

7g. Section 3 Contractor: Enter Yes or No.

7h. Subcontractor Identification (ID) Number: Enter the Employer (IRS) Number of the subcontractor as the unique identifier for each subcontract awarded from HUD funds. When the subcontractor ID Number is provided, the respective Prime Contractor ID Number must also be provided.

7i. Section 3 Contractor: Enter Yes or No.

7j. Contractor / Subcontractor Name and Address: Enter this information for each firm receiving contract / subcontract activity only one time on each report for each firm.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
IN AND FOR THE COUNTY OF CURRY**

In the Matter of an Order)
Contracting Services with Sequoia) **ORDER NO.** _____
Consulting for Grant Writing of)
CDBG Grant for Food Share Program)

WHEREAS, the Food Share Program of Oregon Coast Community Action (ORCCA) has experienced an increase in the demand of food security deliverables to over 30% of residents in Curry County; and,

WHEREAS, Brookings-Harbor Community Helpers, the largest food bank in Curry County, continues to collaborate with ORCCA in maintaining a level of service required to provide food to residents in need, both in capacity and supply; and,

WHEREAS, ORCCA has identified the need to secure service infrastructure by means of upgrading and securing equipment necessary to remediate disruption of deliveries in Curry County; and,

WHEREAS, Wild Rivers Community Foundation (WRCF) has granted Curry County \$5000 to financially support the application of a CDBG grant through the services of Sequoia Consulting.

NOW, THEREFORE, IT IS HEREBY ORDERED that Curry County accept a grant from Wild Rivers Community Foundation in the amount of \$5000 to secure the application of a CDBG grant for Oregon Coast Community Foundation’s Food Share Program through the service of Sequoia Consulting, with no cost to Curry County.

DATED this ____ day of May, 2022.

CURRY COUNTY BOARD OF COMMISSIONERS

John Herzog, Chair

Approved as to Form:

Christopher S Paasch, Vice Chair

Anthony Pope
Curry County Legal Counsel

Court Boice, Commissioner

CURRY COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM ROUTING SLIP (ARS)

Revision 1-26-2021

SUBMITTING DEPARTMENT: RETURN TO [BOC OFFICE@CO.CURRY.OR.US](mailto:BOC_OFFICE@CO.CURRY.OR.US)

PROPOSED AGENDA ITEM TITLE: Consumption Tax Marketer

AGENDA DATE: DEPARTMENT: TIME NEEDED: 10 min

COMPLIANCE WITH CURRY COUNTY STRATEGIC PLAN

(Check all that apply)

1. Financial Stability 2. Economic Development 3. Quality of Life
4. Public Trust 5. Infrastructure

RECOMMENDED AGENDA CATEGORY ACTION ITEM

If this is a Presentation, who is doing the Presentation? Treasurer Barnes

CONTACT PERSON: David Barnes TODAY'S DATE 5/10/22

BRIEF BACKGROUND: It is only 3 months until ballot questions must be filed with the County Clerk and only 5 months until ballots for the November election are mailed out. If we are going to put a consumption tax on the ballot we need to get moving.

I am asking the BOC for authorization to put out an RFP for a marketing group to help promote the tax to the voters.

FILES ATTACHED:

- (1) None needed
(2)
(3)
(4)
(5)

INSTRUCTIONS ONCE SIGNED:

- No Additional Activity Required OR
 File with County Clerk Name:
 Send Printed Copy to: Address:
 Email a Digital Copy to: City/State/Zip:
 Other Phone:

Note: Most signed documents are filed/recorded with the Clerk per standard process.